

# Child Protective Services: Investigation

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## **2104.38 Employment Services Responsibility at Investigation**

### **Requirement**

Make an employment referral if, during the investigation, it is determined that alleged maltreatment or neglect is directly related to the parents' inability to provide for the needs of the child because of financial problems.

### **Procedures/Practice Issues**

A parent is participating in employment services when being served by TANF.

Refer a parent, who is not receiving TANF and who is not eligible for the Employment Services program, to the Department of Labor for employment possibilities. Document this referral in the case file.

Document on Form 452 (Contact Form) any referral made to the Department of Labor or any other employment service. Include this in any case plan developed with the parent.

Unemployed parents who are able to work must have employment services as part of the case plan, if there is not another legitimate means of support.

If the parent is eligible to receive child support from a non-resident spouse or parent and is not receiving or is having difficulty collecting the court ordered support, refer the parent to the local Office of Child Support Enforcement. Document this referral in the case file.