

Child Protective Services: Investigation

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2104.9 Preparing for the Initial Interview

Requirement

Prepare for the initial interview by:

- Identifying the response time;
- Reviewing the intake information **and** any previous case history;
- Determining interview sequence; and,
- Coordinating with law enforcement.

Procedures/Practice Issues

Response Time:

Working within the response time, assess available information before making the initial visit. This includes a review of all prior CPS history.

Supervisory Contact:

Discuss with the supervisor:

- Known facts concerning the referral (see 2103.13);
- Pre-planning of the initial visit;
- The possible need for and the securing of necessary support services; and,
- Any anticipated/needed coordination with law enforcement and/or the Juvenile Court.

An experienced case manager can usually proceed, as necessary and according to county protocol, on assigned cases prior to supervisory contact.